

## PLANNING BOARD APPLICATION SUBMITTAL CHECKLIST

The following items are to be returned to the Planning Board Secretary, complete as a package, to make application to appear before the Planning Board:

### CHECK OFF (ONE ORIGINAL COPY OF ALL EXCEPT PLANS)

- |    |  |                     |
|----|--|---------------------|
| 1. | Completed Page 1 and 2 of Application form. (Original Copy)  | <u>X</u>            |
| 2. | Agricultural Data Statement (If you answer yes to #9 on application)   | <u>N/A</u>          |
| 3. | Applicant/Owner Proxy Statement (Original) <u>(MUST HAVE IF APPLICABLE)</u>  | <u>X</u>            |
| 4. | a. Applicable completed Check List for subdivision/L.L. Chg. or Site Plan  | <u>X</u>            |
|    | b. Approval box on all sheets of plan as described in #4 of Subdivision Check List and #2 of Site Plan Check List. | <u>X</u>            |
| 5. | Short Form EAF (Unless instructed to prepare long form). (Original)  | (Long EAF) <u>X</u> |
| 6. | Flood Hazard Area Development Application.   | <u>N/A</u>          |
| 7. | EIGHT Sets of plans – folded to fit in legal size file folder with name block showing.                             | <u>X</u>            |
| 8. | SEPARATE CHECKS AS FOLLOWS: (Choose appropriate category for your project)   |                     |

### SITE PLANS:

Two Separate Checks: (One check for application fee and separate check for escrow amount)

Special Permit Application and Review Fee.....	\$250.00		<u>X</u>
Application fee.....	\$125.00		<u>X</u>
Escrow (Unless other amount specified at workshop)	\$750.00	\$ _____	<u>X</u>
(Additional escrow due for multi-family dwellings)			

### SUBDIVISIONS:

Two Separate Checks: (One check for application fee and separate check for escrow amount)

Application Fee...(minor subdivision only).....	\$ 75.00	<u>N/A</u>
Application Fee...(major subdivision only).....	\$150.00	<u>N/A</u>

### ESCROW:

<b>Residential:</b>	\$200.00 each - for each of first 4 lots		
	\$100.00 for each additional lot -	Total:\$ _____	<u>N/A</u>
<b>Commercial:</b>	\$500.00 each - for each of first 4 lots		
	\$200.00 for each additional lot -	Total:\$ _____	<u>N/A</u>

### LOT LINE CHANGE:

Two Separate Checks: (One check for application fee and separate check for escrow amount)

Application fee.....	\$75.00	<u>N/A</u>
Escrow (Unless other amount specified at workshop). ....	\$200.00.....\$ _____	<u>N/A</u>

**PLEASE NOTE: ADDITIONAL FEES DUE UPON COMPLETION OF PLANNING BOARD REVIEW.**